# City of Petersburg 21 Mountain View Street Petersburg, WV 26847

### HOTEL OCCUPANCY TAX - MONTHLY REMITTANCE

Period Ending
Business Name
Address
. Total Sales in Lodging
2. minus Tax Exempt Sales
For non-profits with a tax-exempt certificate
Occupants over 30 Consecutive Days
. Total of Taxable Income
5. Total Tax Due and Remitted
TAX PAYMENT AND FORMS ARE DUE BY THE 15 <sup>TH</sup> OF THE FOLLOWING MONTH
Signature of taxpayer
Signature of person preparing form
Date Phone number
REMIT TO: City of Petersburg 21 Mountain View Street
Petersburg, WV 26847

Use the State of WV CST-200CU Sales & Use Tax Return Form as an example on the above calculations.

# City of Petersburg 21 Mountain View Street Petersburg, WV 26847

### HOTEL OCCUPANCY TAX – MONTHLY REMITTANCE

# TAX EXEMPT TRANSACTIONS FOR

Business Name			
(month & year)			
DATE OF STAY	NAME OF NONPROFIT	ROOM CHARGES	
	MANAGEMENT OF THE PROPERTY OF		
	The state of the s		
·	·		
	MONTH'S TOTAL TAX EXEMPTI	ON	

Identify each entry with "TE" for Tax Exempt or "30" for 30 consecutive days stay. Tax Exempt transactions must be supported with the property tax exempt forms.